

Transportation Information & Student Bus Behavior



For more information: www.cps-k12.org/general/transportation/transportation.htm

Transportation is a privilege and should not be abused. Safe, efficient transportation service requires teamwork from parents, students, bus drivers, school staff members and administrators.

Bus Stops

- A child should be at the bus stop 10 minutes before pick-up time and should wait until 15 minutes after the pick-up time for the bus to arrive.
- Parents should go with young children to the bus stop in the morning and meet them in the afternoon.
- Parents are responsible for supervising children at bus stops. Kindergarten and students with special needs are required to be accompanied by a parent or designated adult.
- Children are only picked up at and returned to their assigned bus stops unless a Deviated Stop Request Form has been approved.
- The locations of bus stops are established according to state laws and regulations, and are approved by CPS' Board of Education.

Bus Conduct

Safety of children is the driver's first concern.

- Children must obey the driver's instructions.
- The district's Code of Conduct applies on both yellow buses and Metro buses.
- Behavior that distracts the driver is a hazard and jeopardizes the safety of all passengers.
- To ensure that a child understands that bus rules have been violated, the bus driver first will issue a warning to the misbehaving child.
- If the misbehavior continues, a School Bus Incident Report will be written and provided to the school and parents.
- Misbehavior can lead to the district refusing transportation service to a student.
- High school students must tell bus drivers their names or show their Metro bus passes when requested or they may lose transportation services.
- If a student's transportation service is suspended, the student still is required to attend school. Parents must make other arrangements for transportation for their child.

IMPORTANT!

Parents must make address changes at school as soon as possible because transportation eligibility and bus routes are based on the child's school, grade and home address.



At the beginning of the school year, it takes additional time for a new stop to be added to a bus route.

For Information call:

Transportation

363-0330

8:30 a.m. to 4:15 p.m.

Monday through Friday

Metro Schedules

621-4455

6:30 a.m. to 6:00 p.m.

First Student

242-6600

Petermann

251-7300

Riggs

321-3377

Transportation Information



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Transportation service requires accurate and up-to-date student information. Changes in student information should be made at the student's school. Changes in student information made after June 6, 2008, may delay transportation service until the first re-routing is done on September 16, 2008.

Transportation Eligibility

Students are eligible for transportation services when the following conditions are met:

- The student's legal residence is located within the legal boundary of the Cincinnati Public School District.
- The distance between the student's legal residence and the school of attendance is a minimum of three-quarters of 1 mile for elementary students or a minimum of 1 mile for high school students, as measured by CPS' Pupil Transportation Department.
- The student is enrolled in grades kindergarten to 12. Preschool students with disabilities may be eligible for transportation. Contact the Early Childhood Department for information at 363-0240.
- "Transportation as a Related Service" must be specified within the student's Individual Education Program (IEP) by the Student Services Department.
- The 30-minute time rule, as established and defined by the Ohio Department of Education, is not exceeded.

Types of Service

The Pupil Transportation Department decides which type of transportation service is provided, such as:

- Yellow bus (for regular and special needs students), usually grades K-8.
- Metro bus (public transportation) on regular and Extra routes, usually grades 9-12. Students pay a reduced fare with a special Metro pass. On the first day, students must pay the full rush-hour fare in the morning, then pick up their passes at school for the return trip home. Metro passes are to be used to and from school only.
- Parent reimbursement (offered in lieu of service for students that the district determines are impractical to transport because of distance or scheduling).

Transportation Service Areas

Transportation service areas may have an impact on determining an elementary student's transportation eligibility. Service areas are described as:

- **Neighborhood Elementary Schools**

Transportation service is offered within the attendance boundaries set up for the school.

- **Magnet Elementary Schools**

- The Cincinnati Public School District is divided into two areas – east and west – for magnet programs.
- Each neighborhood school is assigned to an area.
- Transportation service is provided to a student attending a magnet program within the assigned area.